



Idaho Juvenile Justice Association

SCHOLARSHIPS

The duty of the Idaho Juvenile Justice Association is to ensure the fair distribution of conference scholarships to paid IJJA members. IJJA appreciates the continued support of our members, supporting agencies, and agency administrators. It is not IJJA's responsibility to determine department policy, individualized training needs, disciplinary issues, etc. when considering whether the member may accept, decline, or transfer their scholarship.

Frequently Asked Questions

1. Who is eligible for a scholarship?

IJJA members who have paid their memberships for the current year. Membership dues must be paid and received no later than 5:00 pm on June 30th.

2. How many scholarships are awarded?

Approximately 80. Scholarships are funded largely by the Idaho Juvenile Justice Commission and IJJA.

3. How are the number of scholarships awarded determined in my district?

Each district will be awarded a percentage of available scholarships based on the number of members in each district. Percentages are based on paid memberships as of July 1st. The more paid members in your district by July 1st, the more scholarships available.

4. Do I have to apply for a scholarship?

No. All paid IJJA members enjoy the benefit of being eligible for a scholarship.

5. Who facilitates the scholarship draw?

The IJJA Lead Representative.

6. When are scholarships drawn?

Scholarships will be drawn, at random, by the Lead Representative beginning July 1st. A secondary or tertiary scholarship draw will occur within the month of July by the Lead Representative for all declined scholarships until all scholarships have been accepted.

7. Who will be notified?

The IJJA Member. The IJJA Lead Representative will notify the member by email. It is the member's responsibility to notify their administrator or supervisor to obtain permission to accept the scholarship.

SCHOLARSHIPS – FREQUENTLY ASKED QUESTIONS

8. I am unable to attend. Can I transfer my scholarship?

Yes. You may transfer your scholarship one (1) time to anyone in your district as long as they have paid their membership by July 1st. You may even transfer your scholarship outside your agency, but within your district, as long as it is to a paid member. You may review eligible members in your district online at www.ijja.us or confirm membership status with your District Representative or the Lead Representative.

9. How do I accept, decline, or transfer my scholarship?

A Scholarship Form will be emailed to you by the Lead Representative when you are informed you have been awarded a scholarship. Review your form with your administrator or supervisor to determine if you are going to accept, decline, or transfer your scholarship. Be sure your signature, as well as your supervisor's signature, is on the form and return it by fax or email to the Lead Representative by the due date.

10. When is the deadline to accept, decline, or transfer my scholarship?

Generally, you will have 10 business days from the date of notification. However, it may be shortened due to other deadlines IJJA may encounter with conference planning.

11. What if I fail to submit my Scholarship Form by the deadline?

Scholarships will be forfeited and returned to IJJA for redistribution if Scholarship Forms are not received by 5:00 pm on the due date. Generally, there will be no exceptions made if forms are not received by the deadline.

12. If I decide to transfer my scholarship, how will the transferee be informed?

Once you return your Scholarship Form, the Lead Representative will make contact with the scholarship transferee and provide them a Scholarship Transferee Form. They will have the option to accept or decline their scholarship.

13. Can a scholarship transferee transfer their scholarship?

No. Scholarships can only be transferred one (1) time. Since they are the recipient of a transferred scholarship, they only have the option to accept or decline the scholarship.

14. I am a scholarship transferee. How long do I have to accept or decline my scholarship?

Generally, you will have 10 business days from the date of notification. However, it may be shortened due to other deadlines IJJA may encounter with conference planning.

15. If I accept my scholarship, then later find I am unable to attend, can I transfer my scholarship?

No. Once a scholarship has been accepted, it is considered "locked in." If you are unable to attend, please notify the IJJA Lead Representative and your scholarship will be returned to IJJA for redistribution within your district.

SCHOLARSHIPS – FREQUENTLY ASKED QUESTIONS

16. I lost my Scholarship Form. How do I obtain a new one?

A Scholarship Form will be emailed to you when you are notified you are a scholarship recipient or you can obtain the form at www.ijja.us.

17. Why can't I accept my scholarship online?

Scholarship Forms require an administrator/supervisor signature and IJJA is unable to validate electronic signatures via the IJJA website.

18. Where do I send my Scholarship Form?

E-mail or fax to the IJJA Lead Representative:

Lina Smith

E-mail: linas@recovery4lifeidaho.com

Fax: (208) 402-5604

19. Will I receive a confirmation my Scholarship Form has been received?

Yes. The IJJA Lead Representative will send you an email confirmation advising your Scholarship Form has been received regardless if you accept, decline, or transfer your scholarship.

20. I missed the deadline to accept, decline, or transfer my scholarship. Will I be notified my scholarship was forfeited?

Yes. In the unfortunate event a scholarship is forfeited due to failing to submit your Scholarship Form within 10 business days, the IJJA Lead Representative will send an email informing you your scholarship was forfeited back to IJJA.

21. What is included in a scholarship?

Scholarships generally pay for the Conference Registration Fee, hotel room, (if you live more than one hour from the conference site), and some meals. Scholarships do NOT include the \$10 banquet fee, extra nights for travel, or travel to and from the conference.

22. I received a scholarship. Do I have to share a room at Conference?

Yes. It is mandatory that scholarship recipients share a room with another scholarship recipient.

23. Do I still receive a room if I live in or near the Conference site?

No. If you live within an hour of the conference site, you will only receive a scholarship that covers the registration fee, not a hotel room.

24. I've accepted my scholarship. Do I still need to register for the Conference?

Yes. You must also register for the conference online at www.ijja.us and sign up for meals. When registering, please pay your \$10 Banquet fee if you will be attending. Please note you are a scholarship recipient when you register.